

Extract from minutes of -

MEETING OF STRATEGIC POLICY AND RESOURCES COMMITTEE

15th APRIL, 2011

“Recruitment of Head of Information Services Belfast

The Committee was advised that the current Head of Information Services Belfast, Rose Crozier, had been successful in her application for the post of Assistant Director of Parks and Leisure and would take up post with effect from Monday, 18th April, 2011. It was pointed out that the post of Head of Information Services Belfast was currently being filled on a temporary basis by the two IS Portfolio Managers who were jointly acting up to the position. Consequently, arrangements now needed to be put in place to recruit a replacement post holder on a permanent basis.

The Committee was advised that the appointment for the Head of Information Services Belfast would be made in accordance with the Council's normal recruitment selection procedure. In accordance with Local Government Staff Commission Guidance, the selection panel should comprise the Chairman and the Deputy Chairman (or their nominees) and another Member of the Committee from a Political Party not represented by the Chairman or the Deputy Chairman, together with the Director of Finance and Resources and another Chief Officer. The entire panel needed to be representative of gender and community background, with all panel members having attended recent training on the Council's recruitment and selection procedures. An observer from the Local Government Staff Commission and a professional assessor might also be in attendance but would have no voting rights.

The Committee agreed that:

- (i) the post of Head of Information Services Belfast be recruited on a permanent basis through external advertisement and public competition;
- (ii) the selection panel be comprised following the Annual Meeting of the Council, which was scheduled to be held on 26th May, 2011, with the recruitment and selection schedule developed as soon as possible; and
- (iii) the selection panel be given delegated authority to offer the post to the recommended candidate with the outcome being reported back to the Committee for noting only.”